

MEMORANDUM OF UNDERSTANDING (MOU)
Between
The Solana Beach School District (SBSD)
and
The Solana Beach Teachers Association (SBTA)

Article 12: Transfers
February 14, 2025

This memorandum of understanding is entered into between Solana Beach School District ("District") and the Solana Beach Teacher Association (SBTA), collectively referred to herein as 'the Parties.'

This MOU provides agreement regarding specific aspects of the Certificated Voluntary Transfer process as they relate to the process adjustments being implemented by Personnel Services for transfer related to the 2025-26 school year.

Language strikethroughs signify provisions disregarded during the period defined by this MOU.
Language underlined signifies added provisions for the period defined by this MOU.

12.2 Voluntary Transfers - A member may request a voluntary transfer to take effect at the beginning of the next school year. The request shall be made on a "Request for Transfer" form and submitted in accordance with the protocol set by Personnel Services.

12.2.1 Where a request is made for a transfer, such request shall be submitted no later than March 1 of the prior year.

12.2.2 The filing of a request for a transfer is without prejudice to the member and shall not jeopardize the present assignment. A request for transfer may be withdrawn by the employee in writing at any time prior to ~~official notification of transfer approval~~
accepting the position offer from Personnel Services.


12.2.3 Transfer requests from existing personnel who meet the qualifications for the position sought shall be given consideration before applicants from outside SBSD are considered. This shall include all vacancies that occur at least five (5) working days prior to the first day of school.

12.2.4 If an accepted transfer request results in a subsequent vacancy within fifteen (15) working days prior to the first day of school, such vacancy shall not be filled through the voluntary transfer process described herein.

This MOU shall expire on September 30, 2025, or may be extended by mutual agreement for an additional year.

Approval:

Dated: 1/24/25

By: 
Neva Magalnick, SBTA President

Dated: 1/24/25

By: 
Michael Reed, Assistant Superintendent, Personnel Services